

Which form to use

This sheet can be used for signing up sponsors. It is good for hanging up in your office or leaving at the break table at work.

If you are interacting directly with donors, it is probably better to use the remittance form during sign-up -- especially for donors who pay up-front. That way you can record contact information for each donor that request a receipt. Please send in the remittance form with donors' checks so that we have a proper record of the gifts.